

**Small Business Regulatory Fairness Board
GoToMeeting Conference Call
Board Meeting**

**Truman State Office Building, Room 770
Jefferson City, MO 65101
March 16, 2010**

Members Attending: Chair Nancy Zurbuchen, Kansas City; Randy Angst, Lebanon; Bob Bess, St. Louis; Sheila Forrest, St. Louis; and Micheal Ocello, St. Louis.

Members Absent: Phillip Franz, Joplin; Vice Chair Shane Libel, St. Joseph; and Representative Luke Scavuzzo, Harrisonville.

DED Staff Present: Sherry L. Anderson, Boards and Commissions Liaison, DED.

Agency Liaisons Present: Mark VanZandt, DESE; Melissa Manda, DMH; Bridget Johnston, DHE; Tamara Kopp, DIFP; Grady Martin, DIFP; Sarah Ledgerwood, DIFP; Shelly Kintzel, DOLIR; James Klahr, DPS; Rudy Nickens, MoDOT.

Others Attending: Cindy Kadlec, Director, Joint Committee for Administrative Rules.

Chair Nancy Zurbuchen called the business meeting of the Small Business Regulatory Fairness Board to order at 10:35 a.m.

Board Business Meeting

Review of the Draft of 2009 SBRFB Annual Report

The Board reviewed the draft of the letter from the SBRFB members to be included in the 2009 SBRFB Annual Report. It was agreed the letter would be included in the report as present.

SBRFB Distribution Lists

Chair Zurbuchen stated one of the most important goals for the Board is to improve and develop an outreach or distribution list of small businesses throughout the state. Each board member is wealth information because of the many organizations they belong to and because of their presence within their respective communities.

Chair Zurbuchen wants to create a comprehensive list containing the names of the local chambers of commerce; business-focused groups, organizations, non-for-profits, leadership roundtables, etc. that impact the lives of the small business owners throughout the state. For example: 1) non-for-profits or associations whose

members are small business owners; 2) MO Chamber of Commerce; 3) Missouri National Federation Independent Businesses; 4) Office of Administration-Business Advocacy Commission. Chair Zurbuchen asked that each Board member begin gathering this information and submitting it to Ms. Anderson.

Chair Zurbuchen encouraged each Board member to review SBRFB website and asked for any suggestions for improving its content and/or its appearance. She stated her disappointment with the Governor's Office-Boards and Commissions- SBRFB website information because it is not very informative or very inspirational to someone who might be interested in serving on the Board. Ms. Anderson replied that the Governor's Office maintains the content of the information within Boards and Commissions and the SBRFB would need to submit any requests for changes to Mary Nelson, Director of Boards and Commissions for the Governor's Office.

Chair Zurbuchen will be working over the next six weeks on developing a new brochure for the Board's outreach goals. In order to utilize budgeted money in the 2010FY budget, any printing request for brochures, letterhead, envelopes, etc. must be submitted by April 30th. The Board members agreed that the bulk of SBRFB's remaining print budget should be used for brochures.

Chair Zurbuchen asked that the Board members begin reviewing their upcoming calendar of events or their respective communities' calendar of events to assess if SBRFB could schedule board meetings in conjunction with those events. Chair Zurbuchen wants to increase awareness within Missouri's small business community of the purpose of the SBRFB and what it can do to improve the business climate in Missouri.

Adjourn

With no further business Mr. Bess moved and Mr. Ocello seconded the motion to adjourn. Motion approved. Chair Nancy Zurbuchen called the March 16, 2010 meeting adjourned.

Minutes Approved:

Chairman Nancy Zurbuchen

Date